

Scrutiny Committee – 1st December 2009**10. Scrutiny Work Programme**

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
5 th January 2009	Wincanton Community Sports Centre	✓			A report on the lessons learnt at Wincanton Community Sports Centre was requested by the Scrutiny Committee at its meeting in February 2009.	Deliver well managed, cost effective services valued by our customers.	Steve Joel, Head of Sport, Arts & Leisure Councillor Sylvia Seal
5 th January 2009	Capital Programme			✓	To outline the resources available for and to agree the new schemes to be included in revised Capital Programme.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday
5 th January 2010	Comprehensive Area Assessment (CAA)/One place Report from the Audit Commission	✓	✓		CAA is a new way of assessing how well councils are working together with other public bodies to meet the needs of the people they serve.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance & Communications Manager Councillor Tim Carroll
5 th January 2010	Quarter 2 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance & Communications Manager Councillor Tim Carroll

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					Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.		
5 th January 2010	Medium Term Financial Plan (MTFP)			✓	To advise members of the MTFP and for members to comment on the process and progress to date.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday Finance and Support Services
2 nd February 2010	Update and impact of Procurement Strategy	✓			In July 2006, the Scrutiny Committee was consulted on the draft procurement strategy. It was agreed that the impact of the Strategy would be reported to the Scrutiny Committee.	Deliver well managed, cost effective services, valued by our customers.	Gary Russ, Procurement and Office Services Manager Councillor Tim Carroll
2 nd February 2010	Medium Term Financial Plan and Revised Capital Programme			✓	For Scrutiny Committee members to comment prior to the report being considered by District Executive and Full Council in February.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday Finance and Support Services
30 th March 2010	Strategic Improvement and Development		✓		Six monthly performance monitoring report	Deliver well managed, cost effective	Phil Dolan, Chief Executive

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	Plan					services valued by our customers	Sue Eaton, Performance & Communications Manager Councillor Tim Carroll
30 th March 2010	Quarter 3 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance & Communications Manager Councillor Tim Carroll
4 th May 2010	Annual Audit Management Letter	✓			The Audit Commission produces an Annual Inspection letter which covers all aspects of the Council's performance.	Deliver well managed cost effective services valued by our customers	Phil Dolan Chief Executive Leader of the Council
TBC	Relaxation of Over 60's Concessionary	✓			At the Scrutiny Committee meeting in August 2008 members requested a fully	Deliver well managed cost effective	Nigel Collins Transport Strategy Officer

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	Travel Scheme				costed proposal outlining the full cost and service implications of introducing a relaxation to the existing concessionary bus fare scheme.	services valued by our customers	Councillor Peter Seib
TBC	Travel Plan	✓				To provide well-managed, cost effective services valued by our customers.	Nigel Collins Transport Strategy Officer Councillor Peter Seib
TBC	Post Restructure Review	✓			In August/September 2009 an organisational restructure took place. Members agreed to review the impact of this decision and monitor progress	To provide well-managed, cost effective services valued by our customers	Phil Dolan Chief Executive Leader of the Council
TBC	Management structure and licenses/tenancy agreements for the Park Homes at Ilton & Tintinhull Gypsy Sites	✓			This report follows a report that Scrutiny considered on 1 st September and commented on at District Executive on 3 rd September	Improve the housing, health and well-being of our citizens	Colin McDonald, Corporate Strategic Housing Manager Councillor Ric Pallister – Health, Housing Inclusion and Revenues and Benefits

Commission Work Programme

Commencement Date	Review Group
September	Choice Based Lettings
October	Cultural Strategy
January	Equalities Strategy